



Government of West Bengal

GOVERNMENT GENERAL DEGREE COLLEGE AT KALIGANJ • NADIA

Established: 2015



PROSPECTUS

Academic Year 2021-2022

✉ Email: kalgovclg@gmail.com

🌐 Website: www.kaliganjgovtcollege.ac.in



Cheque delivery to Sahid Sandip Biswas by the NSS Unit of our College.



Invitee lecture by Srimat Swami Japapriyan and aji Maharaj in 'Sampriti Saptaha' organized by our College.



Inspection of the college by the IC and his team of University of Kalyani.



Extension of college library by Dr. Samrat Laskar (Former Officer-in-Charge).



Inauguration of College Wall Magazine by Dr. Soma Bandyopadhyay.



Farewell Ceremony of Dr. Samrat Laskar organized by Department of English.

FROM THE OFFICER-IN-CHARGE'S DESK



The Government General Degree College at Kaliganj was established in the year 2015 to allow access of higher education to the large number of students in the rural and backward part in the district Nadia. The College begins its maiden journey under the efficient and able leadership of Dr. Samrat Laskar.

Affiliated to the University of Kalyani, the college offers seven Honours subjects, with Zoology introduced from current academic session. The new academic challenge that all colleges under the University of Kalyani including Government General Degree College at Kaliganj were facing from 2018-19 session, is an efficient implementation of the semester based UG curricula across all subjects under the Choice Based Credit System (CBCS). For the first time the University is giving weightage to attendance of students. Both Parents and students should be aware about this. The ultimate objective of the CBCS is to encourage academic mobility. I sincerely hope Government General Degree College at Kaliganj will succeed in this task,

I am confident that all Stakeholders of this College will always extend their blissful help towards our dedicated and holistic mission of empowering education in West Bengal.

Dr. Tulika Talukdar (Lahiri)
Officer-in-Charge
GGDC at Kaliganj

A. Eligibility Criteria for Admission:

1. Marks Aggregate in H.S. or Equivalent Exam: The numbers of the Best 5 Subjects are to be considered as Aggregate Marks and the percentage is to be calculated out of 500.
2. The students passed in the Vocational Streams of H.S. (10+2) cannot apply for the Honours subjects. The candidates passed in P division of the Vocational Streams are to be considered for the general streams only.
3. 2% marks are to be deducted for every academic year from the aggregate of the candidates who passed the H.S or equivalent exams before the current year according to the rule of the University of Kalyani.
4. The candidates passed H.S. before 2019 are not to be considered for admission in B.A. / B.Sc. course in 2021.

5. A candidate taking up Honours Course in a subject must have obtained:

(I) A minimum of **45%** marks in aggregate and **55%** marks in the subject or related subject at the previous qualifying examination.

OR

(II) **50%** marks in aggregate and **45%** marks in the subject or related subject at the previous qualifying examination.

OR

(III) **55%** marks in aggregate when the candidate has not studied the subject or any related subject in his /her previous qualifying examination.

Relaxation:

However, candidates belonging to the Schedule Caste (ST) or Schedule Tribe (ST) Community taking up Honours Course for Study shall enjoy 5% relaxation in marks in (I), (II) & (III) above, as the case may be.

N.B.: For the details of eligibility criteria regarding admission in 1st year for Honours and General courses under CBCS follow the link: <http://www.klyuniv.ac.in/upload/cbcs/Admission%20Rule-UG-CBCS-Final-23.5.18.pdf>

B. Admission Fee Structure, 2021-2022:

Head	B. A. (Honours)	B. A. (General)	B. Sc. (Honours)	B. Sc. (General)
Government				
Tuition Fees	75 x 12=900	50 x 12 =600	110 x 12 = 1320	85 x 12 = 1020
Admission Fees	75	50	110	85
Examination Charge	01	01	01	01
Laboratory Deposit	00	00	25	15

Library Deposit	05	05	05	05
Non Government				
Session Charge	100	100	100	100
College Sports Fee	20	20	20	20
Registration Fees	100	100	100	100
Cost of Reg. Form	10	10	10	10
Development Fees	50	50	50	50
Miscellaneous Fees	20	20	20	20
Student's Health Home	10	10	10	10
GRAND TOTAL	1291	966	1771	1436

*Bank Charge will be applied as applicable.

Admitted students have to pay the remaining 6 months tuition fees as applicable to their course at one time. The schedule of payment of that remaining tuition fees will be notified in due time.

C. Procedure of Online Admission:

1. Applicants must have a personal mobile number with Whatsapp facility and preferably an **Email Id** in order to apply.
2. Only **ONLINE** applications will be accepted for admission during 2021-22 session.
3. **ONLINE** Application forms will be available only from College Website: www.kaliganjgovtcollege.ac.in
4. Application for maximum three Honours courses can be submitted through one application form.
5. For admission in general courses (Arts and Science) separate applications need to be submitted for individual courses.
6. Cost for application forms: **NIL** (Government of West Bengal waives application fees for online admissions for the Academic Session 2021-22 to all UG and PG Courses vide letter no- 706-Edn(CS)/10M-95/14 dated 13th July, 2021)
7. Money (Admission Fees) will be paid through online mode using Debit cards/ Credit cards/ Net banking and receipts will be generated automatically.

D. Overview of online admission process:

1. First list for online counseling will consist the names of eligible candidates according to merit, for filling up the specified number of seats in each subject.
2. The eligible candidates will have to deposit the fees through online using Debit cards/ Credit cards/Net banking.
3. Seat booking to a specific subject is only confirmed after depositing the Admission fee within the stipulated time.

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4. After the first phase of e-counseling and admission, the names of candidates for the vacant seats (if any) will be uploaded on the specified date and another two cycles of e-counseling and admission will be run in similar way.
 5. If a candidate who has already taken admission in the first phase wishes to take admission in another subject whose name has been uploaded in the merit list in the second or third phase then the candidate has to submit **subject transfer fee Rs. 50/- (fifty only)** along with excess admission fee (if any) through online using Debit cards/ Credit cards/Net banking for getting admission in the new subject. Submission of online subject transfer fee will automatically cancel his/her candidature in the subject admitted earlier.
 6. After the completion of sixth cycle, a Willing Box will be opened on the immediate day. Candidates, who have already filled up online application form and do not yet admitted to any subjects or not yet admitted in their preferred subjects, can hit the willing box. On the basis of the responses to the willing box, the provisional merit list will be prepared and remaining vacant seats will be filled up accordingly.
 7. The decisions of the Admission Committee regarding all matters related to admission are final.
 8. Admission is liable to be cancelled if it is detected at any time that incorrect information has been provided in the admission form.

E. Documents need to be uploaded during Admission:

1. A printout of online submitted application form duly signed by the candidate and **the respective guardian**.
2. Scanned copy of original Mark sheet of Higher Secondary or its equivalent Examination.
3. Scanned copy of original document related to certification of date of Birth, such as Admit card.
4. In case of SC, ST, OBC-A and OBC-B candidates, original certificate should be issued from **SDO or DM** and for physically handicapped as well as candidates for sports quota must bring the certificates from the concerned authorities. Scanned copy of these original certificates should be submitted during admission.
5. Scanned copy of original School leaving certificate.
6. Scanned copy of original certificates for Family income.
7. Online Payment Receipt of Admission fees.

****No one will be allowed to be admitted without these documents.**

HONOURS SUBJECTS OFFERED ALONG WITH PERMITTED COMBINATIONS (B.A./B.Sc.)

*(The College offers the following Honours Courses of studies in the B.A./B.Sc. Stream)
Subject(s) Required at 12th level, Number of Seats & Combination of Generic Elective Subjects*

Bachelor of Arts (Honours)

HONOURS SUBJECT	Subject required at 12 th level	No of Seats							GENERIC ELECTIVE SUBJECTS (Choose any one)
		Gen (including Sports quota)	Sc (22% of Total seats)	ST (6% of Total seats)	OBC-A (10% of Total seats)	OBC-B (7% of Total seats)	Physically Challenged (5% of each category)	Total	
Bengali	Bengali	13 (12+1)	6	1	2	2	1	25	a. English b. History c. Sanskrit
English	English	13 (12+1)	6	1	2	2	1	25	a. Bengali b. History c. Sanskrit
History	History	13 (12+1)	6	1	2	2	1	25	a. English b. Bengali c. Sanskrit
Sanskrit	Sanskrit	13 (12+1)	6	1	2	2	1	25	a. English b. History c. Bengali

Bachelor of Science (Honours)

HONOURS SUBJECT	Subject(s) required at 12 th level	No of Seats						GENERIC ELECTIVE SUBJECTS (Choose any one)
		Gen (including Sports quota)	Sc (22% of Total seats)	ST (6% of Total seats)	OBC-A (10% of Total seats)	OBC-B (7% of Total seats)	Physically Challenged (3% of Total seats)	
Botany	Biology	8 (7+1)	3	1	2	1	0	15 a. Chemistry b. Zoology c. Physiology
Physiology	Biology, Chemistry	8 (7+1)	3	1	2	1	0	15 a. Chemistry b. Botany c. Zoology
Zoology	Biology	8 (7+1)	3	1	2	1	0	15 a. Chemistry b. Botany c. Physiology

Programme Course

PROGRAMME/ GENERAL COURSE	No of Seats						SUBJECTS OFFERED
	Gen (including Sports quota)	Sc (22% of Total seats)	ST (6% of Total seats)	OBC-A (10% of Total seats)	OBC-B (7% of Total seats)	Physically Challenged (3% of Total seats)	
B.A.	21 (19+2)	9	2	4	3	1	40 a. English b. Bengali c. History d. Sanskrit (Choose any two for DSC and remaining one as GE)
B.Sc	13 (12+1)	6	1	2	2	1	25 a. Botany b. Chemistry c. Physiology d. Zoology (Choose any three)

UNIVERSITY OF KALYANI

NEW EXAMINATION REGULATIONS

FOR

SEMESTERIZED CBCS CURRICULAM FOR THREE YEARS (SIX SEMESTERS)

B.A./B.SC./B.COM.(HONOURS & PROGRAMME/GENERAL) COURSES OF STUDIES OF THE UNIVERSITY OF KALYANI WITH EFFECT FROM THE ACADEMIC SESSION:2018-2019

1. GENERAL:

These Regulations shall be called the University of Kalyani regulations for semesterized Choice Based Credit System (CBCS) with continuous assessment pattern for Under-Graduate(UG) degree Programme. These regulations will come into effect from the academic year 2018-19. The three year's (Six Semesters) *Bachelor's degree programme in Science, Arts & Commerce in Semesterized CBCS System under Honours and Programme/General course* will be held according to the following regulations. The Kalyani University Executive Council makes this Regulation in exercise of the power conferred upon it by section 49 of the KALYANI UNIVERSITY ACT, 1981 (amended upto 2012).

2. DEFINITION OF KEY WORDS:

2.1. Academic Year: Two consecutive (one odd + one even) semesters constitute one academic year.

2.2. Choice Based Credit System (CBCS): The CBCS provides choice to students for selection of courses from the prescribed courses (Core, Elective, Ability & Skill Enhancement courses).

2.3. Course: A component of a programme is usually referred to, as 'Papers'. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work/field work/outreach activities/project work/Vocational training/viva/ seminar/Term Papers/assignment/presentation/self-study or a combination of some of these.

2.4. Credit: A unit by which the course work is measured. It determines the number of hours of instruction required per week. One Credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

2.5. Credit Based Semester System (CBSS): Under CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be obtained by the students.

2.6. Credit Point: It is the product of grade point and number of credits for a course.

2.7. Cumulative Grade Point Average (CGPA): It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed upto two decimal places.

2.8. Grade Point: It is a numerical weight allotted to each letter grade on an 10-point' scale.

2.9. Letter Grade: It is an index of the performance of students in a said course. Grades are denoted by letters O, E, A, B, C, D, F and AB etc.

2.10. Programme: An educational programme leading to award of a degree, diploma or certificate.

2.11. Semester: Each semester will consist of 18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from **July to December** and even semester from **January to June** of every year.

2.12. Semester Grade Point Average (SGPA): It is a measure of performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

2.13. Transcript or Grade Card or Certificate: Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester

3. PROGRAMME STRUCTURE & ADMISSION:

3.1. A Student shall be admitted into three years (six semester) Bachelor's degree programme under B.A./B.Sc./B.Com.(Hons. & Programme/General) courses of studies in semester-wise CBCS curricula or any other Bachelor's degree programme introduced by the University.

3.2 Duration of the semesters shall be; for I, III and V semesters-July to December and for II, IV and VI semesters -January to June of every year.

3.3 The admission to the UG Programme shall be as per the regulations and rules of the University of Kalyani.

3.4 The eligibility criteria for admission shall be announced by the University from time to time in adherence to guideline of the State Government and Executive Council of the University.

3.5. The admission to the Bachelor's degree programme shall only be in the first semester, at the beginning of academic year.

3.6 B.A./B.Sc./B.Com degree shall be awarded to students who complete the entire six (06) semesters Bachelor's degree programme.

3.7 Each course offered will have three components associated with teaching learning process namely, (i) Lecture-L (ii) Tutorial-T, (iii) Practical-P;

L-is for theory class lecture session; T-is for session consisting of participatory discussion/self-study/brief seminar presentation/solving problem sheet by students or any other novel method to make student absorb and assimilate more effectively.

P- is for Practical/Practice session for hands on experience/laboratory experiment/field studies/ case studies so that students acquire skill component.

In term of credit, every 1 hour of Lecture per week is equivalent to 1 credit in a semester. 02 hours session of Tutorial or Practical per week is equivalent to 1 credit. The total credits earned by a student at the end of the semester upon successful completion of the courses are the summation of the credits earned in L+T+P.

3.8: Types of Courses: Courses in a programme may be of three kinds: Core, Elective and Foundation.

Core Course: This is the course which is to be compulsorily studied by a student as a core requirement to complete the programme in a said discipline of study.

Elective Course: This is a course which can be chosen from a pool of papers. It may be:

1. Supportive to the discipline of study
2. Providing an expanded scope
3. Enabling an exposure to some other discipline/domain
4. Nurturing student's proficiency/skill.

An Elective course may be of two (02) types:

Discipline Specific Elective (DSE) Course: A course, which may be offered by the main discipline/ subject of study, is referred to as Discipline Specific Elective.

Generic Elective (GE) Course: An elective course, chosen generally from an unrelated discipline/ subject of study with an intention to seek an exposure, is called a Generic elective Course.

[N.B.-A Core Course, offered in a discipline/ subject, may be treated as an elective by other discipline/subject and vice-versa and electives chosen in such way referred to as **Generic Elective.**]

Dissertation/ Project: An elective course, designed to acquire special/ advanced knowledge, is termed as dissertation/ project. This is considered as a special course involving application of knowledge in solving/ analyzing / exploring a real life situation/ difficult problem. A dissertation/ project work will be of 6 credits. **A dissertation/ project work may be given in lieu of a Discipline Specific Elective.**

Foundation Course: The Foundation Courses may be of two kinds:

- i) Ability Enhancement compulsory courses (AECC)
- ii) Skill Enhancement Courses (SEC)

Ability Enhancement Courses (AECC) is the courses based upon the content that leads to knowledge enhancement and consists of Environmental Studies and English/MIL Communication. These are mandatory for all disciplines.

Skill Enhancement Courses (SEC): SEC is value-based and/ or skill-based and aimed at providing hand-on-training, competency, skill etc. There shall be 02 SECs for Honours degree and 04 SECs for Programme/General degree. These may be chosen from a pool of courses designed to provide value-

based and/ or skill- based knowledge which would contain theory and laboratory/hands-on-training/ field work. The main purpose of these courses is to provide the students life-skill in hands-on-mode, so as to increase their employability.

Practical/Tutorial: One each with every Core, Discipline Specific and Generic Elective Paper.

* *The details of papers along with respective credit distribution patterns under Core, Elective, Ability Enhancement and Skill Enhancement courses for different Bachelor's degree programme as per UGC model guidelines are given in ANNEXURE-I (Table:1, 2 & 3).*

4. ATTENDANCE:

4.1. A student is required to attend all classes. Attendance in Theory and Practical/Tutorial classes shall be counted separately as per UGC guideline.

4.2: A candidate shall be allowed to appear at any of the semester-end-examinations if he/she has attended 75% or above in lectures/practical/Tutorial classes of the programme held during that semester. If the attendance falls below 75%, then he/she shall not be allowed to appear in the semester-end-examinations. He/she shall be allowed to take re-enrollment in corresponding semester, only in the next year as provided in *clause no. 6.1.(a) & 6.1.(b).*

Candidate having the attendance below 75% except on justified medical ground but above 50% may be considered for appearing in the end semester examination subject to approval of the appeal of the concerned student with medical certificate or any other relevant documents, by the University authority.

****The semester wise credit distribution of course-credit under three Years (six semester) B.A./B.Sc./B.Com. (Honours and Programme/General) courses of studies following UGC guidelines under CBCS curriculum are given in ANNEXURE-II (Table:4, 5 &6)**

5. EXAMINATION & EVALUATION:

5.1. The evaluation scheme for each course shall contain two parts:

- (a) Internal Assessment and
- (b) Semester end examination

***** The detail evaluation process in semesterized UG courses of studies following UGC guidelines under CBCS curricula are given in ANNEXURE-III.**

The ratio of weightage between the semester-end-examination and internal assessment shall be 80:20. This should be highlighted in the Course/Syllabus outline of each programme. The College authority shall formulate its own method of Internal Assessment as per UGC guidelines, which shall be communicated to the students at the beginning of the Course. Generally there should be two examinations at the 9th week and 16th week of the course.

5.2. The paper setters, examiners, scrutinizers, reviewers (internal or external) and members of the Board of Moderators for each semester-end-examination will be appointed by the Controller of Examinations on the recommendation of the respective Under Graduate Board of Studies (UGBOS) as per the University Statute.

- a) Moderation of question papers will be done by the Board of Moderators (consisting of internal and at least one external moderator). Chairperson of the UGBOS will also be the-Chairperson of the Board of Moderators.
- b) External examiners will be appointed for conducting practical examinations.
- d) Honorarium will be paid to all paper-setters, examiners, scrutinizers, reviewers and external moderators. In addition, TA will be paid to external moderators/ examiners as per university rules.
- e) Moderated question papers will be handed over to the Controller of Examinations for printing, preservation and distribution, by the respective Chairperson of UGBOS.
- f) Distribution of answer scripts to the concerned examiners for evaluation will be done by the Deptt. of Controller of Examinations and the examiners will be bound for discharging their duties as per relevant provisions of the statue/rules of the state Govt. After evaluation, the award lists in sealed packet must be sent by the Head Examiner/examiner within stipulated time to the Controller of Examinations for timely publication of results.

5.3. In Semester-wise CBCS curricula, a complete Paper (Theoretical/Practical/Tutorial) carries Six (06) credits \cong 75 marks i.e. One (01) Credit \cong 12.5 Marks.

Duration of Examination of Theoretical papers **upto 30 marks:** 1^{1/4} hour (One hour and fifteen minutes) **upto 60 marks:** 2^{1/2} hours (Two and half hours); **upto 75 marks:** 03 hours (Three hours) and **above 75 marks:** 04 hours (four hours) etc.

Duration for Practical Examinations (upto 50 marks): Four (04) hours and upto 100 Marks: 6-8 (six to eight) hours etc.

Full marks will be scaled down to 75, wherever needed for a 6(six) credit course and similar calculation will be applicable for other course(s) having credit less than 6(six).But it is not applicable in case of AECC & SEC Courses.

5.4. To ensure transparency of the evaluation process, the final marks of internal assessments awarded to the students in each programme in a semester shall be published and put up on the notice board of the College, at least one week before the commencement of the semester end examination.

In case, internal assessment is conducted by class tests, there shall generally be no retest if a student misses such a class test during an ongoing semester. He/she may be given a second chance only

with the permission of the Principal/Vice-Principal/TIC/Governing Body of the concerned College. The student has to justify his/her absence by providing authentic document(s).

5.6. The answer scripts of all internal assessment (in case of class tests) shall be shown to the students concerned.

5.7. Students who have failed in any semester examination may reappear for the same examination only twice in the subsequent period subject to the provision in clause-6.2

5.8. In order to qualify in a semester examination, a student shall have to get minimum 40% marks in each paper (*Vide Clause-8.1*).

SUPPLIMENTARY EXAMINATION:

6.1: (a) A candidate who fails to qualify or fails to appear in not more than two theoretical/practical paper (s) but secures 40% marks in each of the remaining papers in a semester, he/ she shall be treated as *Failed but Supplementary (FS)* and shall be allowed to pursue studies in the next semester. He/she shall generally be allowed to appear in supplementary examination(s) for only those papers in which he/she has failed. A student will be allowed to attempt one regular examination and at most two supplementary examinations to pass any paper of the course following clause-6.2

(b) If a candidate fails to qualify in more than two papers (theoretical /practical) in a semester he/she shall be treated as *Failed but Repeat (FR)* and shall have to repeat the semester as a whole in the next year. He/she shall not be allowed to join classes of the next semester.

(c) The evaluated answer scripts of class tests taken for the internal assessment shall be preserved by the respective College authority according to clause-7.3

(d) The final marks obtained in internal assessment in any semester should be carried forward for FS & FR candidates.

6.2. A candidate eligible for supplementary examination as per 6.1(a) i.e. Failed but Supplementary (FS) or eligible for repeat semester as per 6.1(b) i.e. Failed but Repeat (FR) shall get a chance to appear at maximum of two consecutive supplementary examinations in the concerned semesters. In 03-year Bachelor's degree Programme, a candidate will have to qualify in all the semesters within *a span of five years* from the year of admission in the 1st semester of that programme.

6.3. A candidate who has failed in a theoretical paper, but has passed the practical, based on that course, need not appear in the practical examination of that course in the supplementary examination.

6.4. A candidate who has failed to appear in the practical portion of a combined course or in a full practical course, he/she should be treated as failed in that paper.

6.5. In case of combined course, a candidate should obtain at least 40% marks in that paper.

6.6. Where a candidate (FS/FR) is eligible to appear at supplementary examination or to appear again in any semester-end-examination *as per 6.1(a) or 6.1(b)* of this Regulation, he/she shall be required to apply

to the Controller of Examinations, through the Principal of that College within 07 working days from publication of the result for enrollment in appropriate examination in which he/she failed to qualify.

7. REVIEW & SCRUTINY

7.1. There shall be re-evaluation (review) of the answer scripts of theoretical papers of semester-end-examinations but not of Internal Assessment marks. However, for re-evaluation, the candidate has to apply through the concerned Principals/TIC of Colleges in a prescribed format, to the Controller of Examinations. Re-evaluation shall be permitted in not more than two theoretical papers for any semester-end-examination in the 3 year Bachelor's degree programme on submission of prescribed fees within 07 working days from the publication of result of concerned semester. No application for re-evaluation of practical papers shall be entertained. *The examiner of a paper shall not be the reviewer of the same paper.*

7.2. Scrutiny of the theoretical answer scripts shall be done by the teachers of the concerned discipline before sending the marks to the Controller of Examinations. A teacher who is the examiner of a paper shall not be the scrutinizer of the same paper.

7.3. The written answer scripts of each semester-end examination will be preserved by the Head Examiner upto the completion of review process of that answer scripts. After that the answer scripts shall be collected by the Controller of Examinations and shall be preserved in the University for 06 (Six) months only from the date of publication of that result of the said semester-end examination. The answer scripts of the class test or other records of internal assessment shall, however, be preserved in the College for six (06) months from the date of commencement of the next Semester. After that period, the scripts will be disposed off as per rules of the University.

8. GRADING & DIVISION:

8.1. Grade & Credit System, the semester end and final grade sheets and transcripts shall have following scale (scores on 100%), letter grades and grade points. SGPA (Semester Grade Point Average) and CGPA (Cumulative Grade Point Average):

PERFORMANCE	SCORE ON 100% POINTS	LETTER GRADE	GRADE POINT
Outstanding	90 to 100	O	10
Excellent	80 to < 90	E	9
Very Good	70 to <80	A	8
Good	60 to <70	B	7
Above Average	50 to <60	C	6
Average/Pass	40 to <50	D	5
Fail	Below 40	F	0
Absent	-	AB	0

Semester Grade Point Average $SGPA(S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$

Where C_i is the number of credits of the i -th course and G_i is the grade point scored by the student in the i -th course.

(SGPA)= Semester Grade Point Average

CGP A calculation for 3-year UG Course:

Cumulative Grade Point Average(CGPA)= $\frac{\sum C_i \times S_i}{\sum C_i}$

Where S_i is the SGPA of the i -th semester and C_i is the total number of credits in that semester.

(CGPA): Cumulative Grade Point Average

The SGPA & CGPA shall be rounded off to 2 decimal points.

To complete the Course satisfactorily & qualify for degree:

- (i) A student must obtain the minimum CGPA of 5.
- (ii) A minimum of 40% marks to be obtained in each paper.
- (iii) A student obtaining Grade F shall be considered failed and will be required to reappear in that examination.

Full Marks and Marks obtained will also be shown in the Mark sheets.

8.2. The Academic Calendar ratified by the Faculty Council (UG) will be announced by the University Authority before commencement of new academic session and shall be strictly followed for the duration of teaching, preparatory leave for students, examination and publication of results.

8.3. Without any contravention of the existing Act/Statute/Ordinance of the University, the Vice-Chancellor of the University shall have the power to settle any issue which is not covered under this regulation including the issue of awarding grace mark of maximum one mark in the cases where a candidate has failed due to shortage of one mark and also failed to secure 50%, 55% and 60% due to shortage of one mark.

TABLE-I: COURSE STRUCTURE (HONOURS & PROGRAMME/GENERAL): NO OF PAPERS

Course Components	B.Sc.		B.A.		B.Com.	
	Honours	General	Honours	General	Honours	General
Core Course (CC+LCC*)	14	12	14	8+4*	14	8+4*
Discipline Specific Elective (DSE) Course	4	6	4	4	4	4
Generic Elective(GE) Course	4	-	4	2	4	2
Ability Enhancement Compulsory Course(AECC)	2	2	2	2	2	2
Skill Enhancement Course (SEC)	2	4	2	4	2	4

TABLE-2: DETAILS OF COURSES & CREDIT OF B.A./ B.SC./ B.COM.(HONOURS) UNDER CBCS

S. No.	Particulars of Course	Credit Point	
		Theory + Practical	Theory + Tutorial
1.	Core Course: 14 Papers		
1.A.	Core Course: Theory (14 papers)	14x4 = 56	14x5 = 70
1.B.	Core Course (Practical/Tutorial)*(14 papers)	14x2 = 28	14x1 = 14
2.	Elective Courses: (8 papers)		
2.A.	A. Discipline specific Elective(DSE)(4 papers)	4x4 = 16	4x5 = 20
2.B.	DSE (Practical / Tutorial)* (4 papers)	4x2 =8	4x1 =4
2.C.	General Elective(GE) (Interdisciplinary) (4 papers)	4x4 = 16	4x5 = 20
2.D.	GE (Practical / Tutorial)* (4 papers)	4x2 =8	4x1 =4
#Optional Dissertation/ Project Work in place of one DSE paper (6 credits) in 6th semester			
3. Ability Enhancement Courses			
A.	AECC(2 papers of 2 credits each) ENVS, English Communication/ MIL	2x2 = 4	2x2 = 4
B.	Skill Enhancement Course(SEC) (2 papers of 2 credits each)	2x2 = 4	2x2 = 4
Total Credit:		140	140

TABLE-3: DETAILS OF COURSES OF B.A./ B.SC./ B.COM.(PROGRAMME/GENERAL) UNDER CBCS

S. No.	Particulars of Course	Credit Point	
		Theory + Practical	Theory + Tutorial
1.	Core Course: 12 Papers		
1.A.	Core Course: Theory (12 papers)	12x4 = 48	12x5 = 60
1.B.	Core Course (Practical/Tutorial)*(12 papers)	12x2 = 24	12x1 = 12
2.	Elective Courses: (6 papers)		
A.	DSE (6 papers for B.Sc./ 4 papers for B.A. & B.Com.)	6x4 = 24	4x5 = 20
B.	DSE(Pract./ Tutor.)* (6 papers for B.Sc./4 for B.A. &B.Com.)	6x2 = 12	4x1 = 4
C.	GE (Interdisciplinary) (2 papers for B.A. & B.Com.)	--	2x5 = 10
D.	GE (Pract./Tutor.)* (4 papers) (2 papers for B.A. & B.Com.)	--	2x1 = 2
#Optional Dissertation/ Project Work in place of one DSE paper (6 credits) in 6th semester			
3. Ability Enhancement Courses			
A.	AECC(2 papers of 2 credits each) ENVS, English Communication / MIL	2x2 = 4	2x2 = 4
B.	Skill Enhancement Course(SEC) (4 papers of 2 credits each)-----	4x2 = 8	4x2 = 8
Total Credit:		120	120

Wherever there is a practical, there will be no tutorial and vice- versa.

TABLE-4: SEMESTER WISE DISTRIBUTION OF COURSES & CREDITS IN B.A./ B. Sc./ B.COM. HONOURS

Courses/ (Credits)	Sem-I	Sem-II	Sem-III	Sem-IV	Sem-V	Sem-VI	Total No. of Courses	Total credit
CC (6)	2	2	3	3	2	2	14	84
DSE (6)					2	2	04	24
GE (6)	1	1	1	1			04	24
AECC (2)	1(ENV)	1(MIL)					02	04
SEC (2)			1	1			02	04
Total No. of Courses/ Sem.	4	4	5	5	4	4	26	--
Total Credit /Semester	20	20	26	26	24	24	-----	140

TABLE-5: SEMESTER WISE DISTRIBUTION OF COURSES & CREDITS IN B.A./ B.COM. PROGRAMME/ GENERAL

Courses/ (Credits)	Sem-I	Sem-II	Sem-III	Sem-IV	Sem-V	Sem-VI	Total No. of Courses	Total credit
CC-1,2 6)	2(1A,2A)	2 1B,2B)	2 (1C,2C)	2 (1D,2D)			8	48
Language CC - 1,2 (6)	(L ₁ -1) (Eng)	1 (L ₂ -1)	(L ₁ -2) (Eng)	1 (L ₂ -2)			4	24
DSE (6)	-	-	-	-	2(1A,2A)	2 (1B,2B)	4	24
GE (6)					1	1	2	12
AECC (2)	1(MIL)	1(ENV)					2	04
SEC (2)			1	1	1	1	4	08
Total No. of Courses/ Sem.	4	4	4	4	4	4	24	--
Total Credit /Semester	20	20	20	20	20	20	--	120

**TABLE-6: SEMESTER WISE DISTRIBUTION OF COURSES & CREDITS IN B.SC. PROGRAMME/
GENERAL**

Courses/ (Credits)	Sem-I	Sem-II	Sem-III	Sem-IV	Sem-V	Sem-VI	Total No. of Courses	Total credit
CC-1,2,3 (6)	3 (1A,2A, 3A)	3 (1B,2 B,3B)	3 (1C,2C, 3C)	3 (1D,2D , 3D)			12	72
DSE - 1,2,3 (6)	-	-	-	-	3 (1A,2A,3A)	3 (1B,2B,3B)	6	36
GE (6)	--	--	--	--	--	--	--	--
AECC (2)	1(MIL)	1(ENV)					2	04
SEC (2)			1	1	1	1	4	08
Total No. of Courses/ Sem.	4	4	4	4	4	4	24	--
Total Credit /Semester	20	20	20	20	20	20	--	120

**EVALUATION PROCESS IN SEMESTERIZED UG COURSES UNDER CBCS CURRICULUM OF STUDIES
FOLLOWING UGC GUIDELINES UNDER THE UNIVERSITY OF KALYANI**

The Evaluation of the candidates shall be based on continuous assessment. The structure of evaluation shall be as follows:

- i) Assessment in each semester shall be divided into three(3) discrete components, viz. C₁, C₂ and C₃. The students will be informed about the modalities of continuous assessment activities well in advance. The first component (C₁) of assessment shall be of **10%** of the total marks of each course of a semester and will be based on class attendance, class test or assignment or seminar. During the first two months of each semester, 1/3 of the syllabus will be completed. The continuous assessment and C₁ will be consolidated during the 9th week of the concerned semester. The second component (C₂) of assessment shall be of **10%** of the total marks of each course of a semester and will be based on class attendance, class test or assignment or seminar. During the second two months of each semester, 2/3 of the syllabus will be completed. The continuous assessment and C₂ will be consolidated during the 16th week of the concerned semester. Appearance in C₁ & C₂ is mandatory.
- ii) During 21st-23rd weeks of a semester, a semester-end examination shall be conducted for each course and the proportion of C₃ will be **80%** of the total marks of each course of the semester.
- iii) The result of each course in a semester shall be based on the values of C₁, C₂ & C₃ and shall be awarded in the form of grade point.

Mechanism of computation of work-load per week:

- 1 Credit = 1 Theory class of 1- hour duration
- 1 Credit = 1 Tutorial class of 1- hour duration
- 1 Credit = 1 Practical class of 2- hour duration

Full marks of a course, having 6 credits/ 2credits, along with distribution of marks:

1. Full marks of each course of B.A./ B.Sc./ B.Com. (Hon. & Gen./Prog.), carrying 6 credits, be **75**
2. Full marks of each course of B.A./ B.Sc./ B.Com. (Hon. & Gen./Prog.), carrying 2 credits, be **50**

3. B.A. & B.Com. (Hon. & Gen./Prog) Courses with no practical distribution of 75 marks be as follows:

3.1. Class Attendance cum Internal Assessment: 20% of 75 marks = 15 marks of which 5 marks be reserved for class attendance (both Theoretical + Tutorial) in the following manner:

- | | |
|---|-----------|
| a. Attendance 50% & above but below 60% | - 2 marks |
| b. Attendance 60% & above but below 75% | - 3 marks |
| c. Attendance 75% & above but below 90% | - 4 marks |
| d. Attendance 90% & above up to 100% | - 5 marks |

And 10 marks are reserved for Class Test/Assignment/Seminar (Theoretical-05 and Tutorial-05). Minimum 15 classes are allotted for tutorial portion.

3.2. In Semester-End-Examination of each course, Question Paper be set for 60 marks, distribution may be as under:

- a. Answer 10 questions out of 15 carrying 02 marks each = 10x 02 =20
- b. Answer 04 questions out of 06 carrying 05 marks each = 04x 05 =20
- c. Answer 02 questions out of 04 carrying 10 marks each = 02x 10 =20

However, questions, carrying 05 or 10 marks, need not necessarily to be a single question.

4. B.Sc. (Honours & General/Programme) Courses with practical distribution of 75 marks are as follows:

4.1. Class Attendance-cum-Internal Assessment: 20% of 75 marks=15 marks of which 05 marks be reserved for theoretical class attendance, *the distribution of marks will be same as mentioned in 3.1.*

10 marks be reserved for class test/Assignment/Seminar (Theoretical- 05 & Practical-05).

4.2. 20 marks are allotted for **Semester-end-Practical Examination** of each course, distribution may be as under:

a) Lab. Note Book: 05 Marks; b) Viva- voce : 05 Marks; c) Experiment : 10 marks

4.3. 40 marks be allotted for **Semester-end-Theoretical Examination** of each course, distribution of which may be as under:

a) Answer 05 questions out of 08 carrying 02 marks each = 05x02=10

b) Answer 02 questions out of 04 carrying 05 marks each =02x05=10

c) Answer 02 questions out of 04 carrying 10 marks each =02x10=20

However, questions, carrying 5 or 10 marks, need not necessarily to be a single question.

5. FOR B.A. & B.COM. (HONS. & PROG./GEN.) COURSES, HAVING PRACTICAL, DISTRIBUTION OF 75 MARKS IS AS UNDER:

5.1. In case of 'Fully Practical' based course, **Class Attendance-cum-Internal Assessment**: 20% of 75 marks=15 marks of which 5 marks be reserved for practical class attendance & 10 marks be reserved for class test/assignment.

5.2. The distribution of 60 marks be allotted for **Semester-end-Practical Examination** of each course, may be as under: a) Lab. Note Book: 15 Marks; b) Viva- voce: 15 Marks; c) Experiment: 30 marks

6. For B.Sc. (Hons. & Prog. /Gen.) Courses, having no practical, distribution of 75 marks, be same as (3) above.

7. In the Semester-End-Examination of AECC of B.A./B.Sc./B.Com, carrying 2 credits (i.e. full marks-50).ENVS be taught in the 1st Semester and communicative Eng./ MIL be taught in the 2nd Semester for Hons. course and for Programme/General course, communicative Eng./MIL be taught in the 1st Semester and ENVS be taught in the 2nd Semester.

8. B.A., B.Sc. & B.Com. (Hons. & Gen./Prog.) Courses distribution of 50 marks (for each AECC & SEC) be as follows:

i) **Internal Assessment:**20% of 50 marks i.e. 10 Marks of which 05 marks be reserved for class test/assignment/ seminar and 05 marks be reserved for class attendance of the concerned AECC/SEC course.

ii) 40 marks are allotted for **Semester-End-Theoretical Examination** of each course; distribution may be as under-4.3.

Distribution of total Marks (1850=140 credits) in Semesterized UG courses under CBCS Curriculum to be studied by a student are as Follows:

B.A./ B.Sc./ B.Com. Honours:

CC: 75x14=1050; DSE: 75x4=300; GE: 75x4=300; AECC: 50x2=100; SEC: 50x2=100

Distribution of total Marks (1650=120 credits) in Semesterized UG courses under CBCS Curriculum to be studied by a student are as follows:

B.A. & B.Com.(General/Programme.):

CC: 75x12=900; DSE: 75x4=300; GE: 75x2=150; AECC: 50x2=100; SEC: 50x4 =200

B.Sc. (General/Programme): CC: 75 x 12 =900; DSE: 75x6=450; AECC: 50x2=100; SEC: 50 x 4 =200

F. General Information:

I. Identity Card-

After admission a student is required to get an identity card signed by the Principal of the college, containing information about the student concerned. The identity card is a proof of his/her status as a student of GGDC at Kaliganj. The possession of this card entitles his/her to the rightful privilege as a student of this college and the use of library facilities of the college. The loss of college identity card should be reported to the college authority.

II. Code of Conduct-

- Polite and respectful behaviour towards the teachers and non-teaching staff of the College and their fellow students is expected from a student of GGDC at Kaliganj.
- **Students must not indulge in ragging in any form. The College maintains a zero tolerance policy towards ragging.**
- Students are not allowed to use cell phones and other electronic gadgets during class lectures and practical classes. Use of cell phones is strictly prohibited in the examination hall.
- It is the responsibility of the students to keep the campus clean. The College Campus is a **plastic-free zone**.
- Students should take care of their personal belongings. Authority is not responsible for any loss of personal property.
- Students must go through the College Notice Board regularly for information.
- Students must inform their guardians regarding Parent-Teacher Meetings when notified by the College.
- All the students of the College are expected to participate in college activities like sports and cultural programmes.
- **Students must take note that the college campus and the library is under CCTV surveillance.**

III. Central Library

Despite being only a three-year old institution, the college library has already started to enrich itself with books purchased from allocated government grants. The Central Library is located on the ground floor of the college building. The wide and spacious reading room gives the students the right kind of ambience for consulting/reading through the books.

IV. Seminar Library

In addition to the General Library, every department has a seminar library. The seminar library has been built up with the aim of providing easy access of books to students. It contains texts and reference books which are often needed by the students and they can borrow these books with permission from the departmental teacher. The functioning of the seminar library is determined by the departments concerned.

V. Common Room Facilities

There is a separate Student's Activity Centre well equipped with separate Common Rooms for boys and girls, a Canteen and a Students' Union Room.

VI. Disciplinary Committee

A disciplinary committee keeps a special look out for discipline in the college. Any act of indiscipline is strictly dealt with by this committee.

VII. Guardian-Teacher Meeting

Meetings are organized to keep guardians apprised of the performance and development of their wards on a regular basis, generally after the publication of the results of Mid Term and Selection Test examinations. It also serves as a platform for the college administration to receive feedback necessary for the progress of the institution.

VIII. Anti Ragging Cell

Ragging is strictly prohibited in GGDC at Kaliganj as per UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions, 2009 [under section 26(1)(g) of the UGC Act 1956]. An Anti-Ragging Cell has been constituted according to UGC norms. It is also to be noted that during admission, students and their guardians are supposed to submit an anti ragging affidavit as directed by the Supreme Court. Affidavits may be filled online at the following websites: **www.amanmovement.org** OR **www.antiragging.in**

IX. College Playground

The college is surrounded by vast play grounds.

X. Games and Sports

The college students are enthusiastic in games and sports. The Annual Sports Meet of the institution is organized with a lot of enthusiasm by all the staff and students in the college ground. Some of the students also participated in the University Sports Meet.

XI. Seminar Room and Virtual Class Room

Seminars and Invited Lectures are held in the Seminar Room. Two virtual classrooms have already started to become operational from the last academic session.

XII. NSS Unit

The college has an active NSS UNIT where students can volunteer to enroll. The main purpose of this NSS unit is to promote national consciousness and to create the sense of social responsibilities through disciplines and dignity of labour among the students. Tree plantation and preservation, Health Awareness camps, legal aid to the poor, children, women as and when necessary are the main future plans for this unit.

XIII. Scholarship

Students can avail different scholarships offered by the government and even some private organizations.

XIV. Medium of Instruction

The medium of instruction in our college is **English** and **vernacular**.

XV. Attendance

Regularity in attendance of lectures is also taken in account while permitting him/her to appear at the University examinations. According to the rules and regulations of the University of Kalyani, **from Semester I of CBCS curriculum, internal marks will be awarded to students based on their regularity of attendance.**

G. MEMBERS OF TEACHING AND ADMINISTRATIVE STAFF

Officer-in-Charge

Dr. Tulika Talukdar (Lahiri), M.Sc., Ph.D.

FACULTY OF SCIENCE

Department of Botany

- | | | |
|----|--|--------------------------------|
| 1. | Dr. Tulika Talukdar (Lahiri), M.Sc., Ph.D. | Associate Professor & OIC |
| 2. | Partha Lodh, M.Sc. | Assistant Professor and H.O.D. |

Department of Chemistry

- | | | |
|----|---------------------------------|--------------------------------|
| 1. | Dr. Mithun Sarkar, M.Sc., Ph.D. | Assistant Professor and H.O.D. |
| 2. | Md. Sattar Ali, M.Sc. | Assistant Professor |
| 3. | Dr. Anikul Ishlam, M.Sc., Ph.D. | Assistant professor |
| 4. | Dr. Nazia Kausar, M.Sc., Ph.D. | Assistant professor |

Department of Physiology

- | | | |
|----|--------------------------------------|--------------------------------|
| 1. | Krishnendu Dalui, M.Sc. | Assistant Professor and H.O.D. |
| 2. | Dr. Partha Pratim Nath, M.Sc., Ph.D. | Assistant Professor |

Department of Zoology

- | | | |
|----|-----------------------------------|--------------------------------|
| 1. | Dr. Prosenjit Ghosh, M.Sc., Ph.D. | Assistant Professor and H.O.D. |
| 2. | Jayanta Mistry, M.Sc., M.Phil. | Assistant Professor |

FACULTY OF ARTS

Department of Bengali

- | | | |
|----|---|--------------------------------|
| 1. | Dr. Rishipratim Ghosh, M.A., M.Phil., Ph.D. | Assistant Professor and H.O.D. |
| 2. | Mostak Ali, M.A. | Assistant Professor |
| 2. | Siddhartha Khanra, M.A., M.Phil. | Assistant Professor |

Department of English

- | | | |
|----|-----------------------------|--------------------------------|
| 1. | Sarwar Ahmed, M.A., M.Phil. | Assistant Professor and H.O.D. |
| 2. | Arpan Adhikary, M.A. | Assistant Professor |

Department of History

- | | | |
|----|------------------------------|--------------------------------|
| 1. | Sujit Kundu, M.A. | Assistant Professor and H.O.D. |
| 2. | Rakibul Islam, M.A., M.Phil. | Assistant Professor |

3. Pravat Kumar Das, M.A. Assistant Professor

Department of Sanskrit

1. Dr. Sudipta Pramanik, M.A., Ph.D. Assistant Professor and H.O.D.

2. Dr. Soma Bandyopadhyay, M.A., M.phil., Ph.D. Assistant Professor

3. Durgamohan Mandal, M.A., M.phil. Assistant Professor

MEMBERS OF OFFICE STAFF

1. Md Ismail LDC
2. Subhas Deb Group-D
3. Sukanta Mondal Data Entry Operator (Contractual)
4. Sudha Biswas Data Entry Operator (Contractual)
5. Sagarika Biswas Junior Data Entry Operator (Contractual)
6. Samir Sen Junior Data Entry Operator (Contractual)
7. Bipad Bhanjan Mandal Security Guard
8. Md. Anowarul Hoque Security Guard
9. A. S. Monirujjaman Security Guard
10. Gajendranath Ghosh Security Guard
11. Jetlal Sk Sweeper (Casual)
12. Tumpa Ghosh Sweeper (Casual)



GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE AT KALIGANJ
Debagram, Nadia PIN: 741137

Email: kalgovclg@gmail.com

STUDENT IDENTITY CARD (Provisional)

Name of the Student:.....

Date of Birth :.....

Guardian's Nam :.....

Address :.....

.....

.....

.....

Contact No. :.....

Course: B.A/ B. Sc. Hons. / Gen Subject :.....

Year of Admission: Blood Group :.....

.....
Signature of the Student

.....
Convenor
Admission Committee
GGDC at Kaliganj

*Mandatory for entry into College Premises after admission.



Students Excursion to Botanical Garden organized by Department of Botany.



Physiology Laboratory of our college



Enthusiastic performance in long jump by our students in Annual Sports Event



Botany Laboratory of our college



Zoology Laboratory of our college



Seminar presented by our students in Smart Class room.

